



TENDER FORM

File No.1-Admn/145/ELP/2019/MGNCRE Date: 09.03.2019

MAHATMA GANDHI NATIONAL COUNCIL OF RURAL EDUCATION

(Formerly National Council of Rural Institutes)

5-10-174, SHAKAR BHAVAN, GROUND FLOOR, FATEH MAIDAN ROAD, HYDERABAD – 500 004



TENDER DOCUMENT FOR

"Computers, Laptops, Server, Photostat Machines, Networking, Server Security and UPS"

LAST DATE OF RECEIPT OF FILLED IN TENDER

At 15.00 Hrs on 19.03.2019

OPENING OF TECHNICAL BID

At 16.00 Hrs on 19.03.2019

COST OF THE TENDER DOCUMENT : Rs.1000/-



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Date: 9th March, 2019

TENDER NOTICE

Sealed tenders are invited from reputed Vendors (Agencies/Firms) for "Computers, Laptops, Server, Photostat Machines, Networking, Server Security and UPS".

1. Tenders are invited from reputed Firms/Agencies under two bid system ie.,(1) Technical Bid and (2) Financial Bid. The interested Agencies / Firms are advised to submit the sealed envelopes super scribing the name of the equipment(s) both on Technical as well as on Financial Bids.
2. One bid system (both Technical & Financial in one envelop) is accepted for Networking, Server Security and UPS.
3. The tender document can be downloaded from the MGNCRE website www.mgncre.in. Duly filled in tender form must be accompanied with the tender fee of Rs.1000/- in the form of Demand Draft / Bankers cheque only (Non-refundable) drawn in favour of "National Council of Rural Institutes" payable at Hyderabad **failing which the tender will not be accepted.**
4. The interested Agencies/Firms can submit the tender document complete in all aspects along with Earnest Money Deposit (EMD) of 5% of the quoted tender value through Demand Draft / Bankers cheque by **15.00 Hrs on or before 19.03.2019. The EMD is to be attached with the Bid in case of 1-bid system or with Technical Bid in case of 2-bid system and the tender without EMD is summarily rejected.** The tenders shall not be entertained after this deadline under any circumstances whatsoever.
5. The Bid Tender shall be opened in the presence of the representatives of the Vendors. Hence the representatives of the Vendors shall be present in MGNCRE's office by 15.00 Hrs on 19.03.2019.
6. MGNCRE reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Member-Secretary, MGNCRE in this regard shall be final and binding on all. In the event of taking decision on the rates quoted by the Tenderers, selection of suitable Vendor, in the event of quoting of same rate only by more than one Vendor, the decision of the MGNCRE is final and binding on all.
7. All entries in the Tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized



signatory may be attached. No overwriting or cutting is permitted in the financial Bid Form.

8. Successful Tenderer must furnish warranty/guarantee certificates of the equipments along with post sale support at the time of supply the equipment(s).
9. The Vendor shall submit a copy of the following documents along with the sealed Tender :
 - i. Firm Registration Certificate of the Vendor
 - ii. PAN Card
 - iii. Registration Certificate/Number of GST
10. Tenderer must submit the Declaration given in Annexure-A

MEMBER SECRETARY



Annexure-I

**TECHNICAL BID APPLICATION FOR
"Computers (HP/Lenova/Compaq/HCL/Acer) (05 Nos)"**

1. Name of Tendering Vendor (Agency /Firm):
2. Date of establishment of the Agency / Firm :
3. Detailed office address of the Vendor with :
office telephone number, fax no., mobile
number and name of the contact person
and his/her mobile no.
4. Details of EMD :
 - a. D.D./Banker Cheque No &Date
 - b. Issuing Bank
 - c. Amount
5. Technical bid for Computers

| Item description | Brand |
|--|-------|
| a) Intel Core Processor i3 8100T (DC/6MB/4T/3.1GHz/65W) b) 8 GB RAM DDR4 2400 MHz (4x4) c) Storage 1 TB 7200 rpm HDD (3.5") d) Operating System Window 10 genuine e) Graphic Card - Intel integrated f) Cabinet g) Headphone & Mike h) 19" HFD LED Backlight display. i) External wireless 802.11 AC j) Wired Keyboard English black & Optical Mouse black combo | |
| Grand Total of 10 computers | |

Signature of the Authorized Person

Date:
Place:

Seal



Annexure-II

**TECHNICAL BID APPLICATION FOR
"Tower Server HP/Dell/Lenova"(1 No.)**

1. Name of Tendering Vendor (Agency /Firm):
2. Date of establishment of the Agency / Firm :
3. Detailed office address of the Vendor with :
office telephone number, fax no., mobile
number and name of the contact person
and his/her mobile no.
4. Details of EMD :
 - a. D.D./Banker Cheque No &Date
 - b. Issuing Bank
 - c. Amount

5. Technical bid for Server

| Item description | Brand |
|--|--------------|
| a) Intel XEON Series Processor | |
| b) 32 GB RAM | |
| c) 2 +2 TB Hard disks | |
| d) Graphic Card – 5GB (Nvidia 1050 TI or 1060 or Quadro 4000) | |
| e) Mother Board – Giga Bite | |
| f) Original Operating System Windows 2019 | |
| g) Monitor – 18 Inch –Samsung | |

Signature of the Authorized Person

Date:
Place:

Seal



Annexure-III

**TECHNICAL BID APPLICATION FOR
"Photostat Machines" (Canon/Xerox) (5 Nos)**

1. Name of Tendering Vendor (Agency /Firm):
2. Date of establishment of the Agency / Firm :
3. Detailed office address of the Vendor with :
office telephone number, fax no., mobile number and name of the contact person and his/her mobile no.
4. Details of EMD :
 - a. D.D./Banker Cheque No &Date
 - b. Issuing Bank
 - c. Amount
5. Technical bid for Photostat Machines

A4 B&W MFP PHOTOSTAT MACHINE (3 Nos)

| Functions | Print/Copy/Scan/Fax | Brand |
|----------------------|---|-------|
| Speed | B&W 28ppm A4 | |
| Duplex Print | YES | |
| Duty Cycle | 30K pages/month | |
| Processor | 600MHz CPU | |
| RAM | 256MB | |
| Resolution | 4800x600 dpi enhanced | |
| Connectivity | Wi-Fi, USB, 10/100Base-T Ethernet | |
| Paper Tray | Standard Input 250+1 sheet, Bypass Media support 60 to 220gsm | |
| ADF | 40 sheet ADF | |
| Print Language | PCL 5e/PCL 6/PS3 | |
| Output Tray Capacity | 120 sheet | |

A4 Color MFP PHOTOSTAT MACHINES (1 No.)

| Functions | Print/Copy/Scan/Fax | Brand |
|--------------|---|-------|
| Speed | Color 28ppm A4 | |
| Duplex Print | YES | |
| Duty Cycle | 50K pages/month | |
| Processor | 1.05GHz CPU | |
| RAM | 2GB | |
| Resolution | 1200x2400 dpi, | |
| Connectivity | NFC/Wi-Fi, USB 3.0, 10/100/1000Base-T Ethernet | |
| Paper Tray | 250+50 sheet, Bypass Media support 60 to 220gsm | |
| RADF | Single-pass DADF 50 sheets | |
| Technology | PANTONE® Color-approved solid color simulations | |



| | | |
|---------------|--------------------|--|
| Control Panel | Color Touch Screen | |
| Scan Speed | Above 30 ipm Scan | |

A3 Size B&W MFP PHOTOSTAT MACHINES (1 No.)

| Functions | Copy, Print and Color Scan | Brand |
|---|--|-------|
| Speed | 65 PPM | |
| Paper Size | Max A3 | |
| CPU | Quad Core 1.8GHz or higher | |
| Standard Memory | Minimum 4GB Memory | |
| First Copy Time | 3.8s or lower | |
| Standard Paper Source | 4 trays to be provided | |
| Standard / Maximum Paper capacity | 4600 / 8000 | |
| Hard Drive | 250GB HDD or higher | |
| Document Feeder | 200 sheet Single-Pass Duplex Automatic Document Feeder | |
| Encrypted secure mail | Should be available | |
| Control Panel | 10.1" colortouchscreen | |
| Operating Noise level | 56 dB or lower | |
| Print Resolution (unenhanced) | 1200 X 1200 | |
| FPOT | 3.9s or lower | |
| Scan Speed | 140 ipm color, 140 ipm black | |
| Network Scan | Should be available | |
| Built-in OCR (searchable PDF) | Should be available | |
| McAfee white listing | Should be available | |
| NFC (Tap-to-Pair) | Should be available | |
| AirPrint, Mopria, Google Cloud Print 2.0, | Should be available | |

Signature of the Authorized Person

Date:

Place:

Seal



Annexure-IV

**TECHNICAL & FINANCIAL BID APPLICATION
"Networking items"**

1. Name of Tendering Vendor (Agency /Firm):
2. Date of establishment of the Agency / Firm :
3. Detailed office address of the Vendor with :
office telephone number, fax no., mobile number and name of the contact person and his/her mobile no.
4. Details of EMD :
 - a. D.D./Banker Cheque No &Date
 - b. Issuing Bank
 - c. Amount
5. Technical & Financial bid for Networking items

| SNo. | Item description | Brand | Unit price | GST | Total Price |
|-------------|-------------------------|--------------|-------------------|------------|--------------------|
| A | Wifi Router | | | | |
| B | Cat 6 Cable | | | | |
| C | 16 Port switches | | | | |
| | Grand Total | | | | |

Signature of the Authorized Person

Date:

Place:

Seal



Annexure-V

**TECHNICAL & FINANCIAL BID APPLICATION
"Server Security Items"**

1. Name of Tendering Vendor (Agency /Firm):
2. Date of establishment of the Agency / Firm :
3. Detailed office address of the Vendor with :
office telephone number, fax no., mobile
number and name of the contact person
and his/her mobile no.
4. Details of EMD :
 - a. D.D./Banker Cheque No &Date
 - b. Issuing Bank
 - c. Amount
5. Technical & Financial bid for Server Security items

| SNo. | Item description | Brand | Unit price | GST | Total Price |
|------|-------------------------------------|-------|------------|-----|-------------|
| A | Kaspersky Anti-Virus total security | | | | |
| B | NET FOX Fire wall | | | | |

Signature of the Authorized Person

Date:
Place:

Seal



Annexure-VI

**TECHNICAL & FINANCIAL BID APPLICATION
"UPS"**

1. Name of Tendering Vendor (Agency /Firm):
2. Date of establishment of the Agency / Firm :
3. Detailed office address of the Vendor with :
office telephone number, fax no., mobile
number and name of the contact person
and his/her mobile no.
4. Details of EMD :
 - a. D.D./Banker Cheque No &Date
 - b. Issuing Bank
 - c. Amount
5. Technical & Financial bid for UPS.

| | | | | | |
|---|---|--|--|--|--|
| 1 | 5 KV with 16 batteries 26ah or four hours backup. | | | | |
| 2 | Installation | | | | |

Signature of the Authorized Person

Date:
Place:

Seal



ANNEXURE-A

DECLARATION

1. I/We enclose herewith Demand Draft for Rs._____ towards Earnest Money Deposit.
2. I/We bind myself/ourselves to the conditions prescribed in the Tender Form.
3. I/We the Tenderers agree to have the Earnest Money forfeited to Mahatma Gandhi National Council Rural Education in case of my/our failure in full or part to undertake the contract upon the acceptance of this Tender.

Signature of the Authorised person:

Designation:

Name of the firm and address with seal: